

CITY OF JOBURG PROPERTY COMPANY (SOC) LTD (REG. NO 2000/017147/07) ("JPC"), HEREBY INVITES INTERESTED PROFESSIONALS TO SUBMIT PROPOSALS TO BE INCLUDED IN THE JPC PANEL OF TOWN PLANNERS TO BE UTILISED ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THREE YEARS

Bid Number	POP 04/2026FY/PF
Bid Description	POP 04/2026FY/PF: REQUEST FOR PROPOSALS TO BE INCLUDED IN THE JPC PANEL OF TOWN PLANNERS TO BE UTILISED ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THREE YEARS
Disqualifying Criteria	<p>One of the Directors of the Bidding entity must be registered as a Professional Planner with the South African Council of Planners (SACPLAN) in terms of the Planning Profession Act No. 36 of 2002. As proof for the director, bidders must submit;</p> <ul style="list-style-type: none"> • a certified copy of a valid SACPLAN registration certificate, valid at the date of the closing of tender. NB: a copy of a certified copy will not be accepted. A certified copy must not be older than 3 months from the bid closing date. <p>AND</p> <ul style="list-style-type: none"> • Bidders must also submit a copy of their CK Certificate (Close Corporation- current copy of CK1 and/or CK2C and/or COR 20.1 and/or COR 14.3). <p>NB: Bidders to ensure that CK certificates have names of the directors and ID numbers.</p>
Briefing Session	No briefing session will be held, all technical enquiries to be emailed to tenders@jhbproperty.co.za from 2026 until close of business 2026 and JPC to ensure that all enquiries have been responded to by no later than 2026
Document Availability Date	12h00 on the 2026
Document Cost	POP document can be downloaded from E-tenders and JPC website at no cost www.jhbproperty.co.za and www.etenders.gov.za
Closing Date 2026 at 10h30 (Telkom time)
Compliance Requirements before an award is made to the successful Bidder	<ul style="list-style-type: none"> • Valid Tax Compliant Verification PIN number issued by South African Revenue Services (SARS). • Proof of registration of the Bidder as follows: <ul style="list-style-type: none"> ○ Natural persons- certified copy of ID document/ passport (NB: certified ID or passport copies should not older than 3 months. Smart card IDs must be printed on both sides)

	<ul style="list-style-type: none"> ○ Partnership- copy of Partnership Agreement plus IDs of all partners ○ Company- current CM29/COR 20.1 ○ Trust- letter of appointment from the Master of the High Court of SA and deed of trust ○ JV/Consortium- JV/Consortium Agreement plus CIPC and/or ID documents of all JV/Consortium partners ○ Entity BBBEE Certificate or JV/Consortium Consolidated BBBEE Certificate or sworn affidavit. <ul style="list-style-type: none"> • Up to date Municipal Account not older than three (3) months from bid closing date and not over three (3) months in arrears for the individual / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted / valid lease agreement. • Up to date Municipal Account not older than three (3) months from bid closing date and not over three (3) months in arrears for the Entity / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted / valid lease agreement. • Up to date Municipal Account not older than three (3) months from bid closing date and not over three (3) months in arrears for the Director (s) or Member (s) / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted / valid lease agreement. • In the event the bidder is tendering as a Joint Venture/Consortium, all members of the JV/Consortium must submit all required documentation, a JV / Consortium agreement and a consolidated BBBEE certificate or sworn affidavit. • Central Supplier Database (CSD) registration not older than 30 days from bid closing date, and proof of tax compliance on closing of tender. • Company resolution for bid signing powers • The following documents must be completed and duly signed <ul style="list-style-type: none"> ○ Declaration of interest in MBD 4, ○ Declaration of the Bidder's Past Supply Chain Practices in MBD 8, ○ Certificate of Independent Bid Determination in MBD 9, and Bidders Information in JPC MBD 7 <p>NB: False or incorrect declaration on any of the MBD forms will not be accepted.</p>
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	If the entity or any of its directors are listed on the National Treasury register of defaulters, the bid will be rejected.
Evaluation Criteria	Functionality
Address	City of Joburg Property Company SOC Ltd, 3rd Floor (entrance level), A-Block, Forum I, 33 Hoofd Street, Braam Park Office Park, Braamfontein
Enquiries	tenders@jhbproperty.co.za

Please note the following conditions of submission:

- No late proposals will be considered. It is recommended that bids be submitted the day prior to the closing date as JPC will not approve any request for condonation of late submissions due to any unforeseeable reason resulting in such late submissions.
- City of Joburg Property Company (SOC) Ltd reserves the right not to accept any proposals/accept part of the proposals, or to withdraw the call for proposals.

Musah Makhunga
Chief Executive Officer
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Contact Details
Supply Chain
Management
Department
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