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COMPLIANCE REGISTER FOR OPENING OF BIDS
TENDER OPENING PROCEDURE

RFP 23/2017

To ensure accountability, responsibility and transparency that the following tender opening process will apply:

1. The following people will form a Tender Receipt Committee:
 - Project Manager
 - Committee Officer
 - Procurement Officer
 - Risk and Audit Management

2. It is the responsibility of the Committee Officer to ensure that invitations to attend the Opening of the Tender meeting are sent out immediately after the Bid Specification Committee has advised of the closing date of the Bid via an emailed calendar request.

3. The Tender Receipt Committee must open and witness tenders, and undertake the following tasks in respect of each tender exercise:
 - The time, date and number of bids received must be stated by all Tender Receipt Committee members in the receipt form below.
 - Bidders that attend the tender opening meeting must also sign the form confirming the number of bids received.
 - All bid documents must be stamped to be received on time, at the tender opening meeting.
 - The witnessed and opened tender documents must be taken by SCMU and be stored securely under lock and key at all times.

4. The Committee Officer will keep the Tender Opening Form and file it as part of the audit trail for Procurement.

5. Tenders that are received after the time and date specified on the Tender Opening Form for whatever reason must be held separately and remain unopened, and the Supply Chain Manager informed immediately that a late tender has been received. Any late tenders must all be treated equally with regards to their refusal.

CITY OF JOBURG PROPERTY COMPANY	
SOMU	
TENDER RECEIVED ON TIME	
TIME:.....
28 FEB 2018	
SIGNATURE:.....	<i>[Handwritten Signature]</i>
SIGNATURE:.....	

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RFP 23/2017: REQUEST FOR PROPOSALS FOR THE DEVELOPMENT OF ERF 4956 JOHANNESBURG

ATTENDANCE REGISTER FOR TENDER CLOSING

Tenders opened in the presence of:		
Names	1. Prudence Mathibulu	2. Sipho Mzobe
Designation	SUPPLY CHAIN SPECIALIST	RISK AND AUDIT MANAGEMENT
Departments	Supply Chain Management Unit	Strategic Management
Signatures		
Dates	28-02-2018	28/02/2018
Number of Bids Received	Three (03)	03 (three)

Tenders opened in the presence of:		
Names	3. MUSAHA MATHIBULU	4. Duduzile Ndlovu
Designation	PROJECT MANAGER	COMMITTEE OFFICER
Departments	OCU	SCM
Signatures		
Dates	28/02/2018	28/02/2018
Number of Bids Received	3 (THREE)	03 (Three)

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ATTENDANCE REGISTER FOR BIDDERS

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Tenders opened in the presence of:	
Names of representatives/ Company Name	1. Matsie Tsotets Mitzet
Date & Signature	28/02/18
Contact no & Email	011 493 8471
Number of Bids Received	03
Signature	<i>[Signature]</i>

Tenders opened in the presence of:	
Names of representatives/ Company Name	3. Kabue Chanda
Date & Signature	28/02/18
Contact no & Email	011 493 8471
Number of Bids Received	03
Signature	<i>[Signature]</i>

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Tenders opened in the presence of:	
Names of representatives/ Company Name	5.
Date & Signature	6.
Contact no & Email	
Number of Bids Received	
Signature	

Tenders opened in the presence of:	
Names of representatives/ Company Name	7.
Date & Signature	8.
Contact no & Email	
Number of Bids Received	
Signature	



Tenders opened in the presence of:

Names of representatives/ Company Name	9.	10.
Date & Signature		
Contact no & Email		
Number of Bids Received		
Signature		

Tenders opened in the presence of:

Names of representatives/ Company Name	11.	12.
Date & Signature		
Contact no & Email		
Number of Bids Received		
Signature		

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NO	NAMES OF BIDDERS	PRICE
1.	Laundler Tree Pty Ltd	R 25 000.00 / 6% escalation
2.	EGC Properties Pty Ltd	R 110.00 / 6% escalation
3.	Bayete New Dimensions Pty Ltd	R 1000.00 / 7% escalation
4.		
5.		
6.		
7.		
8.		
9.		

10.

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11.

12.

13.

14.

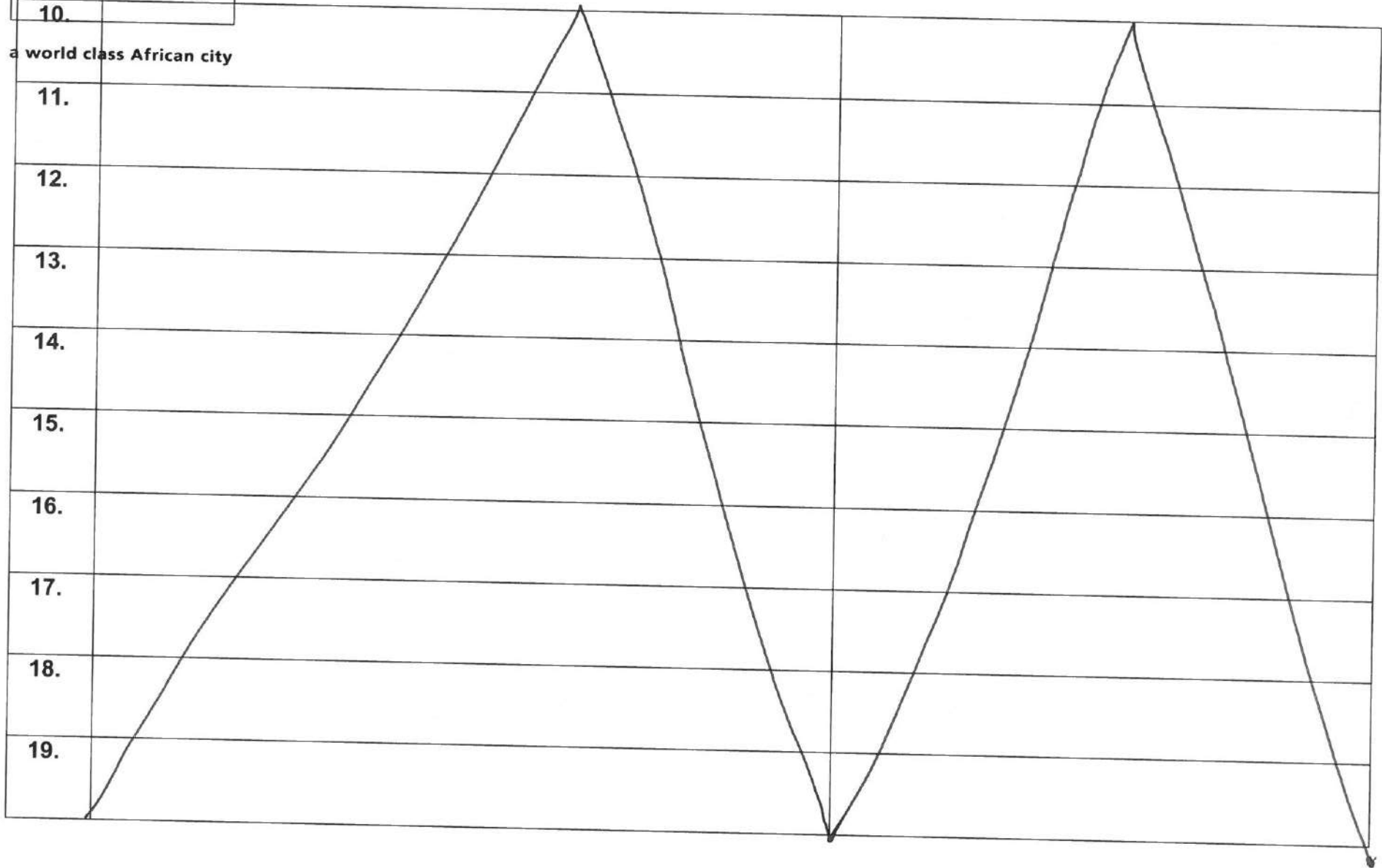
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21. a world class African city

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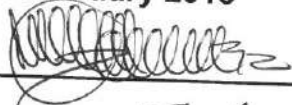
24.


25.

26.

27.

Date: Wednesday, 28 February 2018

Confirmed: SCMU: 

Confirmed: Project Manager: 

Confirmed: Risk and Audit: 