



a world class African city

City of Joburg Property Company SOC Ltd.

3rd Floor  
Forum 1  
Braam Park  
33 Hoofd Street  
Braamfontein  
2017

PO Box 31565  
Braamfontein  
2017

Tel +27(0) 10 219 9000  
Fax +27(0) 10 219 9400

[www.jhbproperty.co.za](http://www.jhbproperty.co.za)

13 November 2023

**MNB Chartered Accountants Inc.**  
**38 Boerneef Street**  
**Vorna Valley**  
**Midrad1686**

Telephone Number: 011 025 9908 / 083 403 7373  
By E-mail: [glen.ntuli@mnbca.co.za](mailto:glen.ntuli@mnbca.co.za)

**RE: INCLUSION ONTO THE PANEL OF SERVICE PROVIDERS TO RENDER PROBITY SERVICES AT JPC ON A ROTATION BASIS FOR A PERIOD OF 3 YEARS (POP 02/2023FY/JPC)**

**Dear Sir / Madam**

1. The City of Joburg Property Company SOC Limited ("JPC"), a Municipal entity of the City of Johannesburg Metropolitan Municipality, confirms that MNB Chartered Accountants Inc. submitted a proposal in response to POP 02/2023FY/JPC: Request for Proposals for Panel of Service Providers to Render Probity Services at JPC on a Rotation Basis for a Period of 3 Years.
2. The JPC hereby confirms that your proposal was evaluated fairly and transparently and in accordance with the criteria set out in the bid document and it has met the requirements of the of this bid.
3. Accordingly, the JPC hereby includes MNB Chartered Accountants Inc., onto (POP 02/2023FY/JPC), the JPC panel of service providers to render probity services at JPC on a rotation basis for a period of 3 years, effective from 14 November 2023.
4. Services will be rendered on at fixed prices and the panel will work on a fair and equitable rotation basis.
5. The parties will conclude an appropriate agreement, which will set out the terms and conditions of rendering of the required services.



Non-Executive Directors: Enos Sithole (Chairperson)  
Bettycourt Teffo | Ellen Rakodi | Fulufhelo Ratshikhopha | Londiwe Mthembu |  
Mxolisi Zondo | Ntombikayise Tini | Sabelo Mtolo |  
Tshepang Thatelo

Executive Directors: Helen Botes (Chief Executive Officer)

Company Secretary: Gontse Dlamini  
City of Joburg Property Company SOC Ltd.  
Registration Number: 2000/017147/07



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6. An activation letter will be issued as an when probity services are required
7. The acceptance of the activation letter must be accompanied with the following documentation;
  - 7.1. MBD 4: Declaration of Interest
  - 7.2. Up to date Municipal Accounts (rates and taxes) not older than three (3) months and not over three (3) months in arrears for the individual or directors (s) / Proof that acknowledgements or arrangements have been made to settle arrears / Valid lease agreement / affidavit stating why an up to state municipal account cannot be provided.
  - 7.3. Up to date Municipal Accounts (rates and taxes) not older than three (3) months and not over three (3) months in arrears for the Entity / Proof that acknowledgements or arrangements have been made to settle arrears / Valid lease agreement / affidavit stating why an up to state municipal account cannot be provided.
  - 7.4. Central Supplier Database (CSD) Full Registration Report, indicating tax information as compliant, director/(s) not government employee/(s) and entity not included in the restricted supplier.

**Signed for and on behalf of City Of Joburg Property Company SOC Ltd**

**Name: Sipho Mzobe CA (SA)**

Title: General Manager: Office of the CFO

Signature: 

Date: 13/11/2023



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