

SUPPLY, DELIVERY AND INSTALLATION OF IT NETWORK SYSTEM AT THE MAIN RECEPTION BUILDING**Author :** Gugu**Date posted :** 2018-10-24**Bid Number :** RFQ201810/037**Description : 1. BACKGROUND**

ERWAT (East Rand Water Care Company) is seeking for quotations from suitable, qualifying and experienced contractor who specialises in the Supply, Delivery and Installation of Network system at ERWAT main entrance building.

The purpose of this project is to provide Internet connection

2. SCOPE OF WORK

The scope of work requires bidders to Supply, Delivery and Installation: The contractor is required to install six (6) Network points (CAT 6) at the main reception building, together with 1 patch panel of a 24 Port Patch panel. The objective of this work is to provide installation of IT network system at the main reception building. The scope of work includes the following:

- a) Supply and installation of Six Network points.
- b) Supply and installation of One Patch Panel.
- c) Supply and installation of Network cables.

3. BILL OF QUANTITIES

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Bidders are required to complete (IN FULL) the BOQ, below. It is the responsible of the bidder to breakdown the pricing and fill the BOQ in correlation to the scope of work. (Further baking down the costs components is advisable, attachment-indicating allocation of costs shoud be in line with the scope requirements)

3.1. PRICING SCHEDULE

Item No.	Description	UNIT	QTY	RATE	Amount (Excl. VAT)
1.	PRELIMINARY AND GENERAL				
1.1.	Safety Plan	Sum	1		
1.2.	Site Preparation	Sum	1		
2	SUPPLY, DELIVERY AND INSTALLATION OF NETWORK POINTS.				
2.1	Supply, Delivery and Installation of Six Network points.	No	6		
2.2	Supply, Delivery and Installation of Patch Panel.	No	1		

3	PROVISION FOR CONNECTION WORK				
3.1	Installation of CAT 6 cable.	m	75		
3.2	Cleaning of site	Sum	1		
3.3	Commission and Testing	Sum	1		
	TOTAL A				
	15% VAT ON TOTAL				
	GRAND TOTAL				

4. EVALUATION CRITERIA AND ADMINISTRATIVE DETAILS

EVALUATION CRITERIA followed to evaluate quotations:

FUNCTIONALITY

Evaluation Criteria and Administrative Details

Stage 1

- Related proof of experience of similar nature.
- Bidders are to submit proof of completion of work: Completion letters, signed invoiced/ Purchase Order (PO) of each experience provided or reference letter.
- (Scoring of Experience shall be as follows: 1 – 6 Points for Each experience submitted. There are five rows for submission of Proof of experience. The Maximum score a bidder can obtain is 30 Points.)
- Un-contactable references shall be struck off from the List
- Failure to submit proof of completion of work, such as signed invoiced/ Purchase Order (PO) the reference shall be struck off the list.

5 OFF Related Previous Experience				
Item No.	Project Description	Clients Details Including Contact Persons - E mail and Contact Number	Duration	Contract Value
1		-	-	-
2		-	-	-
3		-	-	-

4		-	-	-
5		-	-	-

EVALUATION OF THE TECHNICAL PROPOSAL

4.1. Preference points will be calculated as follows:

EVALUATION CRITERIA		POINTS	BREAKDOWN OF POINTS
Functionality	Previous Experience: on internet cable installation or Work of similar nature: (Each proof of experience submitted must be i.e. completion certificate or purchase order). Summited proof must be for project of similar nature to current project.	30	6 Points – 1 Relevant Reference 12 Points – 2 Relevant Reference 18 Points – 3 Relevant Reference 24 Points – 4 Relevant Reference 30 Points – 5 Relevant Reference
	Technical Evaluation: Provide Methodology of conducting the work	60	Methodology must provide the following. Time (Program) , Scope of Work, Safety procedure (Methodology must show that the bidder has the knowledge of work and relevance to the required work)
	Delivery Period	10	<input type="text" value=""/>
Total		100	-

All candidates with a functionality result of less than 75% will automatically be disqualified. Candidates require a minimum of 75% Functionality scoring to be considered for further evaluation

Bid closing date :	2018-10-29
Compulsory site meeting :	A compulsory information session will be held at 11h00 on THURSDAY, 25/10/2018. Prospective bidders are requested to meet on the said date and time on site at New Gate Office, ERWAT Head Office.
Contact Person :	Thuthula Mpokeli
Contact number :	011 929 7000
E-mail address :	
Bid validity period :	90 Days
Physical address where bid documents can be collected :	ERWAT Head Office, Hartebeestfontein Office Park, R25, Norkem Park.
Tender Box number :	N/A
Day when Tender is to be submitted to ERWAT Offices:	
Non-refundable Document fee :	N/A ERWAT will not accept cash. All payments to be made by Credit Card only
CIBD required?	<input type="text"/>

Bids must be hand delivered to the Bid Box situated at the address: ERWAT Head Office, Hartebeestfontein Office Park, Bapsfontein Road (R25), Kempton Park.

Complete Tenders must be in a sealed envelope clearly marked with **RFQ201810/037** and **SUPPLY, DELIVERY AND INSTALLATION OF IT NETWORK SYSTEM AT THE MAIN RECEPTION BUILDING.** and to be hand delivered, in the TENDER BOX **N/A** at the foyer at ERWAT Head Office, Bapsfontein Road (R25), Kempton Park.

No e-mail or faxed bids/proposals shall be accepted. Bids/Proposals that are not received on the specific time and date will be marked as late bids/proposals and such bids/proposals will, in terms of the Supply Chain Management Policy of ERWAT, not be considered by ERWAT as valid bids/proposals.

Bidders' attention is specifically drawn to the provision of the bid rules which are included in the bid document.

The lowest or any bid will not necessarily be accepted and ERWAT reserves the right not to consider any bid not suitably endorsed or comprehensively completed, as well as the right to accept a bid in whole or part. Bids completed in pencil will be regarded as invalid bids.

Submission of electronic and fax bids are not acceptable.