

LoQuotation Number:	RFQ201905/012
Description:	SUPPLY AND DELIVERY OF TEA AND COFFEE AT OLIFANTSFONTEIN
Bid Closing Date:	14/05/2019
Compulsory Briefing Session:	N/A
Plant Address:	Olifantsfontein WWTW 33 Keramiek Street Olifantsfontein
Contact Person	Yulanda Wessels/ Vanessa Baloyi
Contact Number	062 808 9988 / 073 183 4147
Validity period	3 Days

REQUEST FOR RFQ:

SUPPLY AND DELIVERY OF TEA AND COFFEE AT OLIFANTSFONTEIN

CONSUMABLES	QUANTITY
Coffee - Ricoffy 750g	X 30
Tea - Five Roses tagless 200's	X 20
Tea - Rooibos 40's	X 30
Tea – Rooibos 80's	X 20
Sugar – Selati brown sugar 2kg	X 30
Cremora 1kg	X 30
Long life Full Cream milk (6 in pack)	X 10

Quotation Requirements:

Work offered that **DO NOT** comply with the specifications will not be evaluated. The successful bidder must register on the ERWAT vendors list. Forms to be downloaded from the ERWAT website. Quotation evaluation shall be performed on 80:20 principle (pricing and functionality 80% and BBBEE 20%)

Evaluation Criteria followed to evaluate quotations – Preference points system (PPS) as included in the Preferential Procurement Regulations of:

PPS	Contract value	Formula	Additional Considerations
80/20	Equal to or above R 30 000.00 and up to R 200 000	$Ps = 80(1-(Pt-P \text{ min})/P)$ Where Ps = Points scored for price of bid under consideration. Pt = Rand value of bid under consideration. P min = Rand value of lowest acceptable bid.	Maximum of 20 points may be awarded for being HDI, subcontracting with an HDI, and/or achieving specified goals. Above points must be added to points scored for price. Only bidder with the highest points scored may be selected.

PLEASE NOTE THAT FAILURE TO MEET ANY OR ALL OF THESE REQUIREMENTS WILL LEAD TO DISQUALIFICATION

- BBBEE Compliance Certificate

- Valid Original Tax Clearance Certificate
- Copy of Latest Municipal Account and Certification
- Declaration of Interest (Download form ERWAT website/Procurement/Service Provider Registration)

GENERAL NOTES

- Request for Quotations must be submitted electronically to the following e-mail address: rfq@erwat.co.za
- ERWAT reserves the right not to accept the lowest bid, to award the quote to more than one bidder, to award the quote in part or to not award it at all and bidders will have no claim of any kind in this regard.
- The subject line must only contain the RFQ number and description, quotations that do not follow these conventions will not be considered.
- Quotations that are not received on the specific date and time, will be marked as late responses and such quotations will, in terms of the Supply Chain Management Policy of ERWAT, not be considered by ERWAT as valid