

**SUPPLY ANCOR WASTE WATER WORKS WITH STATIONARY**

**Author :** Pedro

**Date posted :** 2018-09-11

**Bid Number :** RFQ201809/009

**Description :**

**SUPPLY ANCOR WASTE WATER WORKS WITH STATIONARY.**

**Bids are hereby invited to SUPPLY ANCOR WASTE WATER WORKS WITH STATIONARY**

**Scope of Work.**

**Please supply Ancor Waste Water Works with stationary as per the below specifications**

**Specifications:**

<b>Stationary</b>	<b>Qty</b>
Bantex Lever Arch File (Pink)	20
Bantex Rinder Binder file (Black)	20
Post It Super sticky notes 16 pads 3inch X 3inch	3
HP 950 XL Black ink cartridge	3
HP 951 XL Yellow ink cartridge	3
HP 951 XL Cyan ink cartridge	3
White Board Cleaner	2
White Board Duster	1
Pentel Ener-Gel Retractable liquid gel pen 0.7 (Black) (12 per box)	(3 boxes)

**General Notes and Requirements**

1. Please note that the Contractor will be responsible for his own safety, transport and delivery to Ancor WWCW arrangements.
2. Note that an official order number will only be issued to service providers on the ERWAT procurement vendor list. Service providers who wish to apply to be placed on the mentioned list can offload the application document from the ERWAT website on [www.erwat.co.za](http://www.erwat.co.za).
3. Note that if you did not quote for all items on the list, you will not be considered.

<b>Specification.</b>	<b>Requested</b>	<b>Offered</b>	<b>Comply to Specification</b>
Documentation	<ul style="list-style-type: none"> <li>· Tax Clearance Certificate</li> <li>· BBBEE Certificate</li> <li>· Ownership of the company and size enterprise (small, medium, large)</li> <li>· Latest Municipal Account</li> <li>· Declaration of Interest (download from our Website)</li> <li>· Letter of good standing</li> <li>· Proof of SABS or equivalent certification on all materials.</li> </ul>		
Documentary proof of continuous support and capability (Quality assurance)	<ul style="list-style-type: none"> <li>· Manufacturer document and/or</li> <li>· Appointed agent document and/or</li> <li>· Appointed Sub-contractor document</li> </ul>		
Delivery period	ASAP		

**Evaluation Criteria** followed to evaluate quotations – Preference points system (PPS) as included in the Preferential Procurement Regulations of:

PPS	Contract value	Formula	Additional Considerations
80/20	Equal to or above R 30 000.00 and up to R 200 000	$Ps = 80(1 - (Pt - P_{min})/P)$ Where Ps = Points scored for price of bid under consideration. Pt = Rand value of bid under consideration. P min = Rand value of lowest acceptable bid.	Maximum of 20 points may be awarded for being HDI, subcontracting with an HDI, and/or achieving specified goals. Above points must be added to points scored for price. Only bidder with the highest points scored may be selected.

**Other Requirements:**

1. Good quality products need to be delivered.

**GENERAL NOTES**

Goods offered that DO NOT comply with the specifications will not be accepted. The successful bidder must register on the ERWAT vendors list. Forms to be downloaded from the ERWAT website. Quotation evaluation shall be performed on 80:20 principle (pricing and functionality 80% and BBBEE 20%)

Please note that it is the responsibility of the bidder to insure that his/her quotation/proposal is received by ERWAT's relevant personnel.

Completed quotations must be EMAILED, with the subject line clearly marked with **RFQ number and description** and to be SENT before 12:00pm (Noon) on Thursday 14th September 2018. Quotations that are not received on the specific time and date will be NOT be considered, in terms of the Supply Chain Management Policy of ERWAT, not be considered by ERWAT as valid bids/proposals.

Send Quotaions to : [rfq@erwat.co.za](mailto:rfq@erwat.co.za)

<b>Bid closing date :</b>	2018-09-14
<b>Compulsory site meeting :</b>	N/A
<b>Contact Person :</b>	Andriette Jacobs
<b>Contact number :</b>	011 362 9513 / 0822643136
<b>E-mail address :</b>	N/A
<b>Bid validity period :</b>	3 Days
<b>Physical address where bid documents can be collected :</b>	ERWAT Head Office, Hartebeestfontein Office Park, R25, Norkem Park.
<b>Tender Box number :</b>	N/A
<b>Day when Tender is to be submitted to ERWAT Offices:</b>	
<b>Non-refundable Document fee :</b>	N/A ERWAT will not accept cash. All payments to be made by Credit Card only
<b>CIBD required?</b>	
<input type="text"/>	

Bids must be hand delivered to the Bid Box situated at the address: ERWAT Head Office, Hartebeestfontein Office Park, Bapsfontein Road (R25), Kempton Park.

Complete Tenders must be in a sealed envelope clearly marked with **RFQ201809/009** and **SUPPLY ANCOR WASTE WATER WORKS WITH STATIONARY.** and to be hand delivered, in the TENDER BOX **N/A** at the foyer at ERWAT Head Office, Bapsfontein Road (R25), Kempton Park.

No e-mail or faxed bids/proposals shall be accepted. Bids/Proposals that are not received on the specific time and date will be marked as late bids/proposals and such bids/proposals will, in terms of the Supply Chain Management Policy of ERWAT, not be considered by ERWAT as valid bids/proposals.

Bidders' attention is specifically drawn to the provision of the bid rules which are included in the bid document.

The lowest or any bid will not necessarily be accepted and ERWAT reserves the right not to consider any bid not suitably endorsed or comprehensively completed, as well as the right to accept a bid in whole or part. Bids completed in pencil will be regarded as invalid bids.

**Submission of electronic and fax bids are not acceptable.**