



CLOSED REQUEST FOR QUOTATION (RFQ) PROCESS

NAME OF SERVICE PROVIDER: _____

REQUEST FOR QUOTATIONS FOR GOODS AND SERVICES AT JOBURG PROPEERTY COMPANY (JPC)

N.B. THIS REQUEST FOR QUOTATIONS (RFQ) IS ONLY ISSUED TO CONTRACTORS APPROVED FOR INCLUSION IN THE JPC PANEL OF SUB-CONTRACTORS (POP 02/ 2018) UNDER THE FOLLOWING GRADING: 2 GB PE

JPC requests your quotation on the goods and/or services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

BRIEFING SESSION AND CLOSING DATE EXTENTION

DATE OF ISSUE	18 JANUARY 2019
CLOSING DATE	28 JANUARY 2019 (REVISED)
CLOSING TIME	10H30AM (TELKOM TIME)
DEPARTMENT	PROPERTY DEVELOPMENT
SCM NUMBER	SCM 17967
PANEL NUMBER	POP02/2018 PANEL OF SUB-CONTRACTORS
DESCRIPTION OF GOODS/SERVICES	<ul style="list-style-type: none">• Procurement and Installation of 319m of Clearvu type fence• Procurement and installation of 10m of sliding gate as per attached spec• Repair of 3m palisade gate
NON COMPULSORY SITE BRIEFING SESSION	<u>Address and Time</u> Site briefing session held on 24 th January 2019 at 14h00 am Paterson Road in Orange Groove (REVISED)



RFQ SPECIFICATION FORMS/ DOCUMENTS ARE OBTAINABLE FROM:	www.jhbproperty.co.za
COMPULSORY REQUIREMENTS	Submission of all required documents
<u>SUBMISSION OF QUOTES:</u>	1st Floor Forum 2, Braam Park 33 Hoofd Street Braamfontein 2017 Submissions must be deposited into the RFQ Box at the Reception. No emailed submissions will be accepted
ENQUIRIES:	All enquiries must be made in writing to bmalope@jhbproperty.co.za

**N.B. Quotations submitted by Contractors or Service Providers not included in POP 02/2018-
Panel of Sub-Contractor under Grade 2GB PE will not be considered.**

**Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as
stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) &
JPC's Supply Chain Management Policies and Procedures.**



CHECKLIST

SCM NO: 17967

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED TO YOUR QUOTATION.

No	Details	✓
1.	Valid Tax Clearance Certificate or Pin number	
2.	All alterations have been signed.	
3.	Quotation is signed	
4.	COID registration	
5.	UIF	
6.	Central Supplier Data Base registration (CSD)	
7.	CIDB Grading of or above	
8.	Works Insurance and Public liability insurance	
9.	Original Bank confirmation letter	

SIGNATURE_____

NAME_____



**PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY
DOCUMENTS WILL LEAD TO DISQUALIFICATION
COMPULSORY REQUIREMENTS**

1. Valid Original tax clearance

Please note that copies of tax clearance certificates are not valid as per SARS and they will not be accepted by JPC. Failure to provide the original tax clearance certificate will result in the quotation being disqualified.

2. Proof of valid registration on Central Supplier Database (CSD)

3. Valid CIDB Grading

4. Work Insurance and Public Liability insurance

5. COIDA

6. UIF

7. Original letter from the bank

8. All alterations have been signed

9. The quotation page must be signed. If you are using your own format on your Company's letterhead to quote please ensure that the quotation is signed.

**I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED
REQUIREMENTS**

SIGNATURE_____

NAME_____



CONDITIONS

1. All goods or services purchased will be subject to JPC SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.
2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder..
3. To participate in JPC's Quotation process for the procurement of goods and/or services, vendors are advised to get accredited and registered on JPC's Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit. JPC is dealing only with the registered and accredited suppliers on its Database.
4. All prices quoted must be exclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.
6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
7. Quantities are given in good faith and without commitment to JPC. The JPC reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
8. **JPC DOES NOT TAKE RESPONSABILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.**
9. **QUOTATIONS SUBMITTED THROUGH FAX/EMAIL WILL BE AUTOMATICALLY DISQUALIFIED.**

I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE_____

NAME_____



ADDITIONAL REQUIREMENTS

DECLARATION

I certify that the information supplied is correct and I have read and understood the JPC General Conditions and Policies and Procedures and accept same

I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the quotation.

SIGNATURE: _____

NAME: _____

CAPACITY: _____

DATE: _____



**SUPPLY CHAIN MANAGEMENT
P.O. BOX 31565
BRAAMFONTEIN
2017**

VAT. NO: 4010194266/4760117194

BIDDER:

TEL:

FAX:

Your Vendor Number With Us:

REQUEST FOR QUOTATION

RFQ NUMBER	RFQ DATE
SCM 17967	18 JANUARY 2019
CONTACT PERSON	
NAME:	Betsy Malope
TEL No:	(010) 219 9086

PLEASE NOTE THAT YOU MUST BE REGISTERED ON THE JPC SUPPLIER DATABASE

Submission Deadline:

28 JANUARY 2019

(REVISED)

Submission Time:

10H30AM

VALIDITY OF RFQ: 30 DAY

OFFICE USE ONLY:

PRICE/S TO BE VAT EXCLUSIVE

Please deposit all quotation in the RFQ box as stipulated in the cover page

RFQ'S above R30 000-00 to a maximum of R50 000 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000), as amended.

EVALUATION CRITERIA

Quotations will be evaluated using a two stage evaluation process as follows:

STAGE 1 TECHNICALITY/FUNCTIONALITY EVALUATION

Quotation will be evaluated in order to establish whether they meet the minimum required thresholds for functionality. In this regard Bidder are required to achieve a functional score of not less than 70 point out of 100



DESCRIPTION	ELEMENT	WEIGHT
Purpose	Technical <ul style="list-style-type: none"> • Submission of Company Profile showing experience of similar projects executed with traceable contractible reference and valid CIDB Grading –(10) • Proof of access to funding at least 15% of the project cost you have quoted for in this RFQ-(20) • CV and Qualification of site agent-(15) • Execution Programme –(15) 	60
Transformation Plan	Detailed Transformation and Empowerment Plan on this document EMPOWERMENT (Preference to be given to youth, woman and people living with disability)	40
TOTAL		100

STAGE 2 (PRICE AND BBB-EE STATUS LEVEL OF CONTRIBUTION)

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid



POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

Points will be allocated as follows:

Price	80
Points for B-BBEE (Max of 20):	20
B-BBEE status Level of Contributor	Number of Points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-Compliant contributor	0



City of Joburg Property Company SOC Ltd.
Supply Chain Management

SIGNATURE OF BIDDER	
CAPACITY	

PLEASE NOTE THAT NO PRICE INCREASES WILL BE APPROVED AFTER SUBMISSION OF THE QUOTATION.

SCM 17967

COPE OF WORK:



AS PER ATTACHED

Quantity	Item	Specification
	Fencing	
319m		ClearVu type mesh panel fence 3297mm wide x 1800mm high, galvanized 3mm diameter wire with aperture size (centers) @ 76.2mm x 12.7mm. Panel formation: Panel reinforced with 4 x 50mm deep "V" formation horizontal recessed bands (rigidity), 2 x 75mm 70 degrees flanges along sides (internal fixtures - anti vandal, allowing for flush post and panel finish, 48 line wire secure connection, locking recess mechanism) and 2 x 30 degrees flanges along top and toe (arrow - straight edges, integrated angle). With taper locking post 85mm x 45mm x 85mm, sealed with UV stabilized polymer cap. Panels fixed with 16 x single bolt comb clamps. Fenced galvanised then finished with polymetic 6000. Fixed in all accordance with manufacturer's specification.
		Gates
10m		1 x Sliding gate 7675 x 1800mm high, including all tracks and rails
5m		Repair of palisade fence



QUANTITY	DESCRIPTION	Delivery Period / Lead time	Price (Excluding Vat)	Total (Excluding Vat)
319 metres	<p>ClearVu type mesh panel fence 3297mm wide x 1800mm high, galvanized 3mm diameter wire with aperture size (centers) @ 76.2mm x 12.7mm. Panel formation: Panel reinforced with 4 x 50mm deep "V" formation horizontal recessed bands (rigidity), 2 x 75mm 70 degrees flanges along sides (internal fixtures - anti vandal, allowing for flush post and panel finish, 48 line wire secure connection, locking recess mechanism) and 2 x 30 degrees flanges along top and toe (arrow - straight edges, integrated angle). With taper locking post 85mm x 45mm x 85mm, sealed with UV stabilized polymer cap. Panels fixed with 16 x single bolt comb clamps. Fenced galvanised then finished with polymetic 6000. *3m pedestrian gate Fixed in all accordance with manufacturer's specification.</p>			
10m	1 x Sliding gate 7675 x 1800mm high, including all tracks and rails			



5m	Repair of palisade fence			

SAMPLE OF FENCE THE BIDDER HAS QUOTED FOR MUST BE SUBMITTED WITH THE QUOTATION ON THE CLOSING DATE OF THE BID.

ALL BIDDERS MUST PLEASE MAKE SURE THAT THEY KNOW WHAT THEY ARE QUOTING FOR AND SUBMIT THE FOLLOWING RETURNABLES WHICH WILL BE EVALUATED FOR FUNCTIONALITY

- 1. Submission of company profile showing experience of similar projects executed with traceable and contactable reference and Valid CIDB grading .**
- 2. Proof of access to funding at least 15% of the project cost you have quoted for in this RFQ**
- 3. CV and Qualifications of site agent**
- 4. Execution Programme**

Conditions

1. All prices quoted must be exclusive of Value Added Tax (VAT).
2. Prices quoted must include delivery charges and goods must be delivered to the address indicated.



3. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
4. Quantities are given in good faith and without commitment to the JPC.
5. Vendors not registered for Value Added Tax with SARS will be treated as Non VAT vendors.