



a world class African city

City of Joburg Property Company SOC Ltd.

3rd Floor  
Forum 1  
Braam Park  
33 Hoofd Street  
Braamfontein  
2017

PO Box 31565  
Braamfontein  
2017

Tel +27(0) 10 218 8000  
Fax +27(0) 10 218 8400

[www.jhbproperty.co.za](http://www.jhbproperty.co.za)

08 November 2021

**Farrow Laing Quantity Surveyors**  
**P O Box 11674**  
**Hatfield**  
**0028**

**Telephone Number: 012 111 0290/076 605 0341**

**By E-mail: [farhaan@farrowlaing.co.za](mailto:farhaan@farrowlaing.co.za)**

**Dear Sir/ Madam**

**RE: Inclusion onto the Panel for Quantity Surveyors to be utilised on an as and when required basis (POP 01/2021), for a period of three (3) years**

1. The City of Joburg Property Company SOC Limited ("JPC"), a Municipal entity of the City of Johannesburg Metropolitan Municipality, confirms your submission of a bid to be included on the aforementioned Panel.
2. The JPC hereby confirms that subsequent to the appropriate procurement process, your bid met the requirements of the bid.
3. Accordingly, you have been included onto (POP 01/2021), the Panel for Quantity Surveyors for a period of three years, on an "as and when" basis.
  - 3.1. Services will be sourced on an as and when required basis from the panel of Quantity Surveyors and in terms of JPC SCM Policy and guidelines
  - 3.2. Requests for quotations will be advertised on the JPC website. The notices will remain on the JPC website for seven days;
  - 3.3. It is the responsibility of the Quantity Surveying Firm to ensure that they check the JPC website regularly and respond to JPC's requests for quotations as set out herein;



Non-Executive Directors: Mooketsi Rabodila (Chairperson)  
Dina Maja-Masilo, Jake Letsepa, Kuluwa Muthwa, Mepule Mngomezulu,  
Slingeby Mda, Solomon Mngomezulu, Thulani Ngcobo, Tryphina Mopel,  
Vuyiswa Gumede, Xole Lingani

Executive Directors: Helen Botes (Chief Executive Officer)  
Imraan Bhamjee (Chief Financial Officer)  
Acting Company Secretary: Gontse Dlamini  
City of Joburg Property Company SOC Ltd.  
Registration Number: 2000/017147/07



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4. In line with Municipal Supply Chain Regulations, JPC SCM Policy and guidelines, JPC will require submission of the following minimum information per bid:
- 4.1. Certified Company (CIPC) document indicating the all directors' information
  - 4.2. Up to date Municipal Account (rates and taxes) not older than three (3) months and not over three (3) months in arrears for the individual or director(s) / Proof that acknowledgements or arrangements have been made to settle arrears / Valid lease agreement / Affidavit stating why an up to date municipal account cannot be submitted.
  - 4.3. Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the Entity / Proof that acknowledgements or arrangements have been made to settle arrears / Valid lease agreement / Affidavit stating why an up to date municipal account cannot be submitted
  - 4.4. Central Supply Database (CSD) Registration Report, indicating tax information as compliant, director not a government employee and not included in the Restricted Supplier database
  - 4.5. Completion of the following MDB forms among others,
    - 4.5.1. MBD 4 : Declaration of Interest,
    - 4.5.2. MBD 6.2 : Local Content (If applicable)
    - 4.5.3. MBD 8 : Declaration of bidder's past Supply Chain Management Practices
    - 4.5.4. MBD 9 : Certificate of independent Bid Determination in MBD 9
  - 4.6. Certified copy of entity's BBBEE Certificate or original sworn affidavit
5. The rendering of services shall not commence until, the parties have concluded the requisite SLA. In the event, the parties do not conclude the SLA, the appointment for rendering of services, shall automatically terminate, within the period, which the letter of appointment will prescribe.



Non-Executive Directors: Moeketsi Rabodila (Chairperson)  
Dine Maja-Masilo, Jake Letsapa, Kuluwe Muthwa, Mapule Mngomezulu,  
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Signed for and on behalf of City of Joburg Property Company SOC Ltd

Name: Sipho Mzobe

Title: Acting Chief Financial Officer

Signature: 

Date: 09/11/2021

Name: Sizeka Tshabalala

Title: Acting Executive Manager: Property Portfolio Management Unit

Signature: 

Date: 10/11/2021

Signature on behalf of Farrow Laing Quantity Surveyors

Name: FARHAAN FAROUK JAFFER

Title: MANAGING DIRECTOR

Signature: 

Date: 2021/11/18

**RE: Inclusion onto the Panel for Quantity Surveyors to be utilised on an as and when required basis (POP 01/2021), for a period of three (3) years**



Non-Executive Directors: Mosketi Rabodile (Chairperson)  
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