

OPEN REQUEST FOR QUOTATION PROCESS

NAME OF SERVICE PROVIDER / SUPPLIER:

REQUEST FOR QUOTATIONS FOR GOODS AND SERVICES AT JPC

JPC requests your quotation on the goods and/or services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

DATE OF ADVERT	26 JANUARY 2023
CLOSING DATE	02 FEBRUARY 2023
CLOSING TIME	10:30am (Telkom time)
RFQ NUMBER	RFQ 157 /2024FY/JPC
DESCRIPTION OF GOODS/SERVICES	REQUEST FOR QUOTATIONS FROM JPC PANEL OF CONTRACTORS(POP 03\2021),GRADE 4GB & 5GB CATEGORIES FOR REPAIRS AND MAINTANANCE AT FORUM ONE JPC OFFICES
COMPULSORY REQUIREMENTS	Compulsory Briefing Session Date : 30 January 2024 Time : 10h00 Place : JPC Head office ,33 Hoofd Street,Braampark Forum one ,Braamfontein
DISQUALIFICATION CRITERIA	<ul style="list-style-type: none"> Failure to attend the compulsory briefing session
COMPLIANCE REQUIREMENTS.	<ul style="list-style-type: none"> Valid Tax Compliant Verification PIN number issued by SARS. Close Corporation- current copy of CK1 and/or CK2C Certified copy or Original of entity's B-BBEE Certificate or original sworn affidavit Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the individual / Proof that acknowledgements / arrangements have been made to settle arrears / Valid lease agreement / Affidavit stating why an up to date municipal account cannot be submitted. Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the Entity / Proof that acknowledgements or arrangements have been made to settle arrears / Valid lease agreement / Affidavit stating why an up to date municipal account cannot be submitted.

	<p>Director (s) or Member (s) / Proof that acknowledgements or arrangements have been made to settle arrears / Valid lease agreement / Affidavit stating why an up to date municipal account cannot be submitted.</p> <ul style="list-style-type: none"> • In the event the bidder is tendering as a Joint Venture/Consortium, all members of the JV/Consortium must submit all required documentation and a JV / Consortium agreement . • Central Supplier Data Base registration (CSD) valid on RFQ closing date. • The following documents must be completed and duly signed. <ul style="list-style-type: none"> ➤ Declaration of interest in MBD 4 ➤ MBD 6.2: Local Content (If applicable) ➤ Declaration of the Bidder's Past Supply Chain Practices in MBD 8, ➤ Certificate of Independent Bid Determination in MBD 9 <p><i>If the entity or any of its Directors are listed on the National Treasury register of defaulters, the bid will be rejected.</i></p>
RFQ SPECIFICATION FORMS/ DOCUMENTS ARE OBTAINABLE FROM:	www.jhbproperty.co.za
<u>SUBMISSION OF QUOTES:</u>	<p>Forum I Block A, Braampark 33 Hoofd Street Braamfontein 2017</p> <p><i>Submissions must be deposited into the RFQ Box at the Reception. No emailed submissions will be accepted.</i></p> <p><i>NB: The JPC will not be liable/responsible for any quotation(s) submitted in the incorrect box.</i></p>
ENQUIRIES:	<p>Mr. Imraan Bhamjee 072 996 2965/ ibhamjee@jhbproperty.co.za</p>

QUOTATIONS ABOVE R30 000 WILL BE EVALUATED ON THE BASIS OF THE 80:20 POINT SYSTEM AS STIPULATED IN THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (ACT NUMBER 5 OF 2000) & JPC'S SUPPLY CHAIN MANAGEMENT POLICIES AND PROCEDURES.

SCOPE OF THE PROCUREMENT:

The services and/or goods required are:

SCOPE OF WORK

Services Providers are expected to:

- Repairs and maintenance at Forum One JPC Offices
- See attached BOQ

CONDITIONS

1. All goods or services purchased will be subject to JPC SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.
2. All purchases will be made through an official purchase order form. Therefore no goods must be delivered or services rendered before an official purchase order has been forwarded to and accepted by the successful bidder.
3. To participate in JPC's Quotation process for the procurement of goods and/or services, vendors are advised to get accredited and registered on Central Supplier Database. The JPC is dealing only with the registered and accredited suppliers on Central Supplier Database.
4. All prices quoted must be exclusive of Value Added Tax (VAT). Suppliers / Service Providers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.
6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
7. Quantities are given in good faith and without commitment to JPC. The JPC reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations as prescribed in the SCM Policy.
8. Quotation documents must be completed in black ink.
9. The lowest price or any quotation will not necessarily be accepted and the JPC reserves the right to accept the whole or any portion of a quotation. The JPC may accept or reject any quotation offer and may cancel the quotation process or reject all quotation offers at any time before the appointment. The JPC shall not accept or incur any liability to the bidder for such cancellation or rejection.
10. In the event that the JPC has made an offer to a service provider / supplier and the service provider / supplier declines the offer for whatever reason, the JPC reserves the right to appoint the second acceptable offer and/or re-advertise the requirements.
11. The supplier/service provider accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.
12. The JPC reserves the right to benchmark prices quoted to establish fair market price.

13. Quotations are to remain open for acceptance for a period of sixty (60) days effective from the date on which they are closed and shall be accepted at any time within the said period of sixty (60) days.
14. **In the event of a mistake having been made on the price schedule, it shall be crossed out in ink and be accompanied by an initial at each price alteration. Corrections in terms of price may not be made by means of a correction fluid such as Tipp- Ex or a similar product. If correction fluid has been used on any specific item price, such item will not be considered. No correction fluid may be used in a Bill of Quantities where prices are calculated to arrive at a total amount. If correction fluid has been used, the quotation as a whole will not be considered. The JPC will reject the quotation if corrections are not made in accordance with the above.**
15. If items are not quoted for, a line must be drawn through the space in pen.
16. **FORWARD EXCHANGE RATE COVER** In the event of price/prices being based on the exchange rate, the successful tenderer/s will be required to obtain exchange rate cover in order to protect the ENTITY against exchange rate variations. Proof must be provided that forward Exchange Rate cover has been taken out within 14 days after an order has been placed. If proof that cover was taken out within 14 days after the order has been placed, is not submitted to The Joburg Property Company, with the invoice, the contract price adjustment will not be accepted and the contract may be cancelled.
17. A valid Tax Clearance Certificate or the SARS Pin of the Company should be submitted with this quotation document. In cases where the tenderer has not submitted a Tax Clearance Certificate/SARS Pin, the JPC reserves the right to at any time after the closure of the tender, but before the award of the tender, request from the tenderer to provide the valid Tax Clearance Certificate or a SARS Pin within 48 hours from date of notification. Bidders should note, that in accordance with legislation, no contract may be awarded to a/an person/entity who/which has failed to submit a Valid Tax Clearance Certificate issued by the South African Revenue Service (SARS), certifying that the taxes of that person/entity are in order, or that suitable arrangements have been made with SARS/SARS pin to enable the City of Johannesburg to verify that the Company is tax compliant. Each party to a consortium/joint venture should submit a separate tax clearance certificate or SARS Pins.
18. **EXECUTION OF ORDERS**

Bidders are reminded that orders placed against accepted quotations are to be executed in strict accordance with the accepted specification and within the quoted delivery period.
19. **OCCUPATIONAL HEALTH AND SAFETY**

The successful bidder will be required to comply with the requirements of the Occupational Health and Safety Act and its regulations.

- 20. JPC DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.**

I HEREWITH CONFIRM THAT I HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE_____

NAME_____

ADDITIONAL REQUIREMENTS

DECLARATION

I certify that the information supplied is correct and I have read and understood the JPC General Conditions and Policies and Procedures and accept same.

I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the quotation.

SIGNATURE: _____

NAME: _____

CAPACITY: _____

DATE: _____

SUPPLY CHAIN MANAGEMENT
P.O. BOX 31565
BRAAMFONTEIN
2017

VAT. NO: 4010194266

BIDDER NAME:

ADDRESS:

TEL:

FAX:

CSD NUMBER:

REQUEST FOR QUOTATION	
RFQ NUMBER	RFQ DATE
RFQ 157 /2024FY/JPC	26 January 2024
CONTACT PERSON	
NAME:	Mr. Imraan Bhamjee
TEL No:	072 996 2965

Submission Deadline:

02 February 2024

Submission Time:

10H30 A.M. TELKOM TIME

VALIDITY OF RFQ:
60 DAYS

OFFICE USE ONLY:

PRICE/S TO BE VAT EXCLUSIVE

Please deposit all quotation in the RFQ box as stipulated in the cover page

Bids equal to or above R30 000 and up to R50 million will be evaluated on the basis of the 80/20 preference point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000), as amended.

EVALUATION CRITERIA

The bids will be evaluated on price and preferential goals specified on this RFQ

80/20 PREFERENCE POINT SYSTEMS

The following formula will be used to calculate the points out of 80 for price:

$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$ <p>Where</p> <p> P_s = Points scored for price of bid under consideration. P_t = Price of bid under consideration P_{min} = Price of lowest acceptable bid </p> <p><u>POINTS AWARDED FOR PRICE AND PREFERENTIAL GOALS</u></p> <p>Points will be allocated as follows:</p>	
PRICE	80
PREFERENTIAL GOALS	20
<p><u>Business owned by 51% or more – Black People</u></p> <ul style="list-style-type: none"> ➤ 51% Black Ownership = 5 points ➤ Less than 51% Black Ownership = 0 points <p>Provide a CSD, Valid BBBEE Certificate/Affidavit Sworn under Oath, ID copy of owner/s of the business and shareholder's certificate</p> <p><u>SMMEs (An EME or QSE)</u></p> <ul style="list-style-type: none"> ➤ EME or QSE entity = 5 Points ➤ Not EME or QSE entity = 0 <p>Provide a CSD, Valid BBBEE Certificate/Affidavit Sworn under oath</p>	<p>5</p> <p>5</p>
<p><u>Enterprises located within the City of Johannesburg Metropolitan Municipality</u></p> <ul style="list-style-type: none"> ➤ Within COJ = 10 points ➤ Outside COJ = 0 point <p>(CSD and proof of municipal account)</p>	10

The following documents will be required for the purposes of allocating preferential points:

1. Central supplier data base (CSD) registration report
 2. Certified ID copy of Director/s
 3. Proof of municipal accounts or letter from the Ward Council confirming the business address.
- **NB: Non-submission of aforementioned documents, will result in a bidder allocated zero points for preferential goals.**

PRICE SCHEDULE

PLEASE NOTE:

REQUEST FOR QUOTATION (RFQ) NUMBER: RFQ 157 /2024FY/JPC

- **NO PRICE INCREASES WILL BE ACCEPTED AFTER SUBMISSION OF THE QUOTATION.**
- **ANY AND ALL ALTERATIONS MUST BE SIGNED FOR BY THE BIDDER CONFIRMING THAT SUCH ALTERATION WAS MADE BY THE BIDDER. PRICE CHANGES WITHOUT A SIGNATURE WILL LEAD TO THE DISQUALIFICATION OF THE QUOTATION SUBMITTED**

ITEM NO	DESCRIPTION	Total
1.	Repairs and maintenance at forum one JPC offices(Bill of quantities attached)	
Sub-Total.		
Vat.		
Total.		

Conditions

1. All prices quoted must be exclusive of Value Added Tax (VAT).
2. Prices quoted must include delivery charges and goods must be delivered to the address indicated.
3. All prices submitted must be firm. * "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
4. Quantities are given in good faith and without commitment to the JPC.
5. Vendors not registered for Value Added Tax with SARS will be treated as Non VAT vendors.

SIGNATURE: _____

CAPACITY: _____

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favoritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

No.	Information	Please provide detail	
3.1	Full name of bidder or his or her representative		
3.2	Identity number		
3.3	Position occupied in the company (director, trustee, shareholder ²)		
3.4	Company registration number		
3.5	Tax reference number		
3.6	VAT registration number		
Note	<i>(The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4</i>		
3.7	Are you presently in the service of the state?	Yes	No
	If yes, please furnish particulars :		

No.	Information	Please provide detail	
3.7.1	Name of director		
3.7.2	Service of state organisation		
3.8	Have you been in the service of the state for the past twelve months? If yes, please furnish particulars :	Yes	No
3.8.1	Name of director		
3.8.2	Service of state organisation		
3.9	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? If yes, please furnish particulars :	Yes	No
3.9.1	Name of person in the service of state		
3.9.2	Relationship		
3.10	Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? If yes, please furnish particulars :	Yes	No
3.10.1	Name of person in the service of state		
3.10.2	Relationship		
3.11	<i>Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?</i> If yes, please furnish particulars :	Yes	No

No.	Information	Please provide detail	
3.11.1	Name of director		
3.11.2	Service of state organisation		
3.12	Is any spouse, child or parent of the company's director trustees, managers, principle shareholders or stakeholders in service of the state?	Yes	No
	If yes, please furnish particulars:		
3.12.1	Name of director		
3.12.2	Name of relative		
3.12.3	Relationship		
3.13	Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for	Yes	No
	If yes, please furnish particulars:		
3.13.1	Name of director		
3.13.2	Related company		

No.	Information	Please provide detail
Note:	<p>SCM Regulations:</p> <p>"1In the service of the state" means to be –</p> <ul style="list-style-type: none"> (a) a member of – <ul style="list-style-type: none"> (i) any municipal council; (ii) any provincial legislature; or (iii) the national Assembly or the national Council of provinces; (b) a member of the board of directors of any municipal entity; (c) an official of any municipality or municipal entity; (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999); (e) a member of the accounting authority of any national or provincial public entity; or (f) an employee of Parliament or a provincial legislature. <p>"2 Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.</p>	

4. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee Number

5. I, the undersigned certify that the information furnished on this declaration form is correct.

I accept that the state may act against me should this declaration prove to be false.	
NAME OF REPRESENTATIVE	AUTHORISED SIGNATURE (UNDERSIGNED)
DATE	CAPACITY

MBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2022 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:201x.

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2022 (Regulation 9. (1) and 9. (3) make provision for the promotion of local production and content.
- 1.2. Regulation 9. (1) prescribes that in the case of designated sectors, wherein the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Regulation 9. (3) prescribes that where there is no designated sector, a specific bidding condition may be included, that only locally produced services, works or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.
- 1.4. Where necessary, for bids referred to in paragraphs 1.2 and 1.3 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.5. A person awarded a contract in relation to a designated sector, may not subcontract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.6. The local content (LC) as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 201x as follows:

Local co

$$LC = 1 - \frac{x}{y} \times 100\%$$

Where:

x imported content

y bid price excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid as required in paragraph 4.1 below.

1.7. A bid will be disqualified if:

- The bidder fails to achieve the stipulated minimum threshold for local production and content indicated in paragraph 3 below, and.
- This declaration certificate is not submitted as part of the bid documentation.

2. Definitions

2.1. **“bid”** includes advertised competitive bids, written price quotations or proposals:

2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT).

2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;

2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;

2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).

2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;

2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;

2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and

2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content for this bid is/are as follows:

Description of services, works or goods	Stipulated minimum threshold
_____	_____ %
_____	_____ %
_____	_____ %

4. Does any portion of the services, works or goods offered have any imported content? YES / NO

- 4.1. If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.6 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate (s) of exchange against the appropriate currency in the table below:

Currency Rates of exchange

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL) IN RESPECT OF BID No.

ISSUED BY: (Procurement Authority / Name of Municipality / Municipal Entity):

NB The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of (name of bidder
entity), the following:

- The facts contained herein are within my own personal knowledge.
- I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286.
- The local content has been calculated using the formula given in clause 3 of SATS 1286, the rates of exchange indicated in paragraph 4.1 above and the following figures:

Bid price, excluding VAT (y)	R
Imported content (x)	R
Stipulated minimum threshold for Local content (paragraph 3 above)	
Local content % as calculated in terms of SATS 1286	

If the bid is for more than one product, a schedule of the local content by product shall be Attached

- d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286.
- e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1: _____

DATE: _____

WITNESS No. 2: _____

DATE: _____

MBD 8

DECLARATION OF BIDDERS PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This municipal bidding document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - 3.1. Abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - 3.2. been convicted for fraud or corruption during the past five years;
 - 3.3. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - 3.4. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the accounting officer / authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website www.treasury.gov.za and can be accessed by clicking on its link at the bottom of the home page	Yes	No
4.1.1	If so, furnish particulars:		

Item	Question	Yes	No
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website www.treasury.gov.za by clicking on its link at the bottom of the home page.	Yes	No
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
4.3.1	If so, furnish particulars:		

I, the undersigned certify that the information furnished on this declaration form is correct.

I accept that the state may act against me should this declaration prove to be false.	
NAME OF REPRESENTATIVE	AUTHORISED SIGNATURE (UNDERSIGNED)
DATE	CAPACITY

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This municipal bidding document (MBD) must form part of all bids¹ invited.
2. Section 4(1)(b)(iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a per se prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38(1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - 3.1. take all reasonable steps to prevent such abuse;
 - 3.2. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - 3.3. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorised by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorised by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organisation, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

MBD 9

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

MBD 9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

STATEMENT OF AUTHORISATION

IF THE TENDERER IS A COMPANY OR FIRM, STATE ON WHAT AUTHORITY THE UNDERSIGNED HAS THE AUTHORIZATION TO SIGN THE TENDER DOCUMENTS, FOR EXAMPLE: COMPANY'S RESOLUTION OR PROCURATION OR STATUTES OF PARTNERSHIP, ETC.

I/We the undersigned is/are authorized to enter into this contract on behalf of.....

.....

..... by

Authority of.....dated

..... A certified copy of which may be attached to this tender.

SIGNATURE:

1. _____ ID NR DATE: _____ DATE: _____

2. _____ ID NR DATE: _____ DATE: _____

WITNESSES: _____

1. _____ ID NR DATE: _____ DATE: _____

2. _____ ID NR DATE: _____ DATE: _____

NB: PROOF IS REQUIRED THAT THE COMPANY HAS BEEN REGISTERED AND DOES IN FACT EXIST, AND THAT THE PERSONS WHO HAVE SIGNED THE TENDER DOCUMENT HAVE INDEED BEEN SO AUTHORIZED

ARTICLE OF AGREEMENT IN TERMS OF THE OCCUPATIONAL SAFETY ACT, 1993 BETWEEN

The CITY OF JOHANNESBURG

(Hereinafter referred to as the "EMPLOYER")

AND

.....
.....
.....
.....

Herein represented by..... in his/her capacity as duly
authorized as per Form D , Attached hereto,(herein after referred to as the (CONTRACTOR")

WHEREAS the CONTRACTOR is the mandatory of the EMPLOYER as contemplated in an
agreement in respect of

.....
.....(RFQ Description)

RFQ number.....

AND WHEREAS the Occupational Health and Safety act, 1993 (Act 85 of 1993, hereinafter referred
to as the "ACT"), imposes certain powers and duties upon the EMPLOYER. AND WHEREAS the
parties have agreed to enter into an agreement in terms of the ACT. NOW THEREFORE the parties
agree as follows:

- (a) The CONTRACTOR undertakes to acquaint the appropriate officials and employees of the
CONTRACTOR with all relevant provisions of the ACT and the regulations promulgated in
terms thereof.
- (b) The CONTRACTOR undertakes that all relevant duties, obligations and prohibitions imposed
in terms of the ACT and Regulations will be fully complied with. Provided that should the
EMPLOYER prescribe certain arrangements and procedures, that same shall be observed and
adhered to by the CONTRACTOR, his officials and employees. The CONTRACTOR shall bear
the onus of acquainting himself/herself/itself with such arrangements and procedures.
- (c) The CONTRACTOR hereby accepts sole liability for such due compliance with the relevant
duties, obligations, prohibitions, arrangements and procedure, if any, imposed by the ACT and
Regulations and the EMPLOYER expressly absolves the EMPLOYER from itself being obliged
to comply with any of the aforesaid duties, obligations, prohibitions, arrangements and
procedure as the case may be.
- (d) The CONTRACTOR agrees that any duly authorised officials of the EMPLOYER shall be
entitled, although not obliged, to take such steps as may be necessary to ensure that the
CONTRACTOR has complied with the undertakings as more fully set out in paragraphs (a) and
(b) above, which steps may include, but shall not be limited to, the right to inspect any

appropriate site or premises occupied by the CONTRACTOR, or to inspect any appropriate records held by the CONTRACTOR or to take such steps it may deem necessary to remedy the default of the CONTRACTOR at the cost of the CONTRACTOR.

- (e) The CONTRACTOR shall be obliged to report forthwith to the EMPLOYER any investigations, complaint or criminal charge which may arise as a consequence of the provisions of the ACT and Regulations, pursuant to work performed in terms of this agreement, and shall, on written demand, provide full details in writing of such an investigation, complaint or criminal charge as the case may be.

Thus signed at JOHANNESBURG for and on behalf of the EMPLOYER on this the

..... Day of20.....

AS WITNESSES:

1.

2.

SIGNATURE.....

NAME AND SURNAME.....

CAPACITY.....

Thus signed at For and on the behalf of the CONTRACTOR on this

The..... Day of.....2024

AS WITNESSES:

1.

2.

SIGNATURE.....

NAME AND SURNAME.....

CAPACITY.....

CONSENT AND ACKNOWLEDGMENTS IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT 2013 (POPI)

This section sets out how personal information will be collected, used and protected by the City of Joburg Property Company SOC Ltd (hereinafter referred to as "JPC"), as required by the Protection of Personal Information Act.

The use of the words "the individual" for the purposes of this document shall be a reference to any person, with reference to the bidder and its directors/shareholders/personnel, communicating with JPC and/or concluding any agreement, registration or application, with the inclusion of each of those individuals referred to or included in terms of such agreement, registration or application.

1. What is personal information?

The personal information that JPC may require relates to names and surnames, birth dates, identity numbers, passport numbers, demographic information, education information, occupation information, health information, addresses, memberships, and personal and work email and contact details.

2. What is the purpose of the collection, use and disclosure (the processing) of personal information?

JPC is legally obligated to collect, use and disclose personal information for the purposes of:

- reporting initiatives to the City of Johannesburg Metropolitan Municipality;
- reporting all contracts awarded to National Treasury;
- obtaining information related to Tax Compliance information from SARS;
- verifying information on the National Treasury database of defaulters;
- evaluating and processing applications for registration on the database;
- compiling statistics and other reports;
- providing personalised communication in respect of the tender/quotation submitted;
- complying with the law; and/or
- for a purpose that is ancillary to the above.
- for the evaluation and adjudication of Quotations, Request for Proposals and Panel of service providers

- posting all awards for Request for Proposals and Panel on the JPC website

Personal information will not be processed for a purpose other than what is identified (the purpose) above without obtaining consent beforehand.

3. How will JPC process personal information?

JPC will only collect personal information for the purpose as stated above. Information will be collected in the following manner:

- directly from the individual
- through the documents submitted with the tender/quotation;
- from service providers who provided services or goods to JPC;
- from JPC's own records relating to previous supply of services or goods; and/or
- from a relevant public or equivalent entity.

4. To whom will personal information be disclosed?

The personal information may be disclosed to other relevant public or other entities on whose behalf we act as intermediaries, other third parties referred to above in relation to the purpose or who are sources of personal information, service providers such as professional bodies who operate across the borders of this country (transborder flow of information), where personal information must be sent in order to provide the information and/or services and/or benefits requested or applied for.

In the event of another party/ies acquiring all of or a portion of JPC's mandate or functions, personal information will be disclosed to that party but they will equally be obliged as we are, to protect personal information in terms of this policy and the law.

In respect of Request for Proposals and Panel to the Bid Evaluation and Adjudication Committee members

5. Consent and Permission to process personal information:

I hereby agree with the policy and provide authorisation to JPC to process the personal information provided for the purpose stated:

- I understand that withholding of or failure to disclose personal information will result in JPC being unable to perform its functions and/or any services or benefits I may require from JPC.
- Where I shared personal information of individuals other than myself with JPC I hereby provide consent on their behalf to the collection, use and disclosure of their personal information in terms of this personal information policy and I warrant that I am authorised to give this consent on their behalf.
- To this end, I indemnify and hold JPC not responsible and harmless in respect of any claims by any other person on whose behalf I have consented, against JPC should they claim that I was not so authorised.
- I understand that in terms of POPIA and other laws of the country, there are instances where my express consent is not necessary in order to permit the processing of personal information, which may be related to police investigations, litigation or when personal information is publicly available.
- I will not hold JPC responsible for any improper or unauthorised use of personal information that is beyond its reasonable control.

6. Rights regarding the processing of personal information:

- The individual may withdraw consent to the processing of personal information at any time, and should they wish to do so, must provide JPC with reasonable notice to this effect. Please note that withdrawal of consent is still subject to the terms and conditions of any contract that is in place. Should the withdrawal of consent result in the interference of legal obligations, then such withdrawal will only be effective if JPC agrees to same in writing. JPC specifically draws to the attention that the withdrawal of consent may result in it being unable to provide the requested information and/or services and/or financial or other benefits.
- In order to withdraw consent, please contact the JPC Information Officer/SCM
- Individuals are encouraged to ensure that where personal information has changed in any respect to notify JPC so that our records may be updated. JPC will largely rely on the individual to ensure that personal information is correct and accurate.
- The individual has the right to access their personal information that JPC may have in its possession and are entitled to request the identity of which third parties have received and/or processed personal information for the purpose. Please note however, that any request in this regard may be declined if:
 - the information comes under legal privilege in the course of litigation,

- the disclosure of personal information in the form that it is processed may result in the disclosure of confidential or proprietary information,
- giving access may cause a third party to refuse to provide similar information to JPC,
- the information was collected in furtherance of an investigation or legal dispute, instituted or being contemplated,
- the information as it is disclosed may result in the disclosure of another person's information,
- the information contains an opinion about another person and that person has not consented, and/or
- the disclosure is prohibited by law.

7. Queries relating to breach of personal information:

Please submit queries relating to the breach of personal information to the JPC's information officer and SCM in writing as soon as the breach is discovered.

Signature:	Date:
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	JANUARY 2024 BOQ	
JPC OFFICE SPACE ALTERATIONS	CONTRACT ORDER VALUE	
SECTION NO 1 - P&G BILL NO 1.1 - VALUE RELATED ITEMS BILL NO 1.2 - FIXED COST ITEMS		
P&G SUBTOTAL		
Measured Work		
SECTION NO 2 - ALTERATIONS BILL NO 1 - ALTERATIONS		
SECTION NO 3 - CEILING,PARTITIONS AND ACCESS FLOORING BILL NO 1 - CEILING,PARTITIONS AND ACCESS FLOORING		
SECTION NO 4 - PLASTERING BILL NO 1 - PLASTERING		
SECTION NO 5 - FLOOR COVERING, TILING AND WALL LININGS BILL NO 1 - FLOOR COVERING, TILING AND WALL LININGS		
SECTION NO 6 - PAINTING BILL NO 1 - PAINTING		
SECTION NO 7 - METALWORK BILL NO 1 - METALWORK		
SECTION NO 8 - IRONMONGERY AND ACCESSORIES BILL NO 1 - IRONMONGERY AND ACCESSORIES		
SECTION NO 9 - GLAZING BILL NO 1 - GLAZING		
SECTION NO 10 - PROVISIONAL SUMS BILL NO 1 - PROVISIONAL SUMS		
SUB-TOTAL (Exclunding Vat)		
CONTINGENCY SUMS The policy is to provide a Contingency Sum for unforeseen expenditure in the Bill of Quantities or Specification. Which proper financial authority must be obtained in writing. Allow a contingency sum @10% ADD CONTINGENCY		
SUB-TOTAL (Exclunding Vat)		
VAT @15%		
TOTAL PROJECT COST INCL VAT		

				BOQ	
JPC OFFICE SPACE ALTERATIONS				RAND VALUE - ZAR R	
Item	Bill Description	Unit	Bill Quantity	Rate	Amount
	SECTION NO 1 - P&G				
	BILL NO 1.1 - VALUE RELATED ITEMS				
	PRELIMINARY AND GENERAL				
	VALUE RELATED ITEMS				
1	VALUE RELATED P&G Contractual requirements.	SUM	1.00		
	Establishment of Facilities on the Site				
2	Mobilisation Costs	SUM	1.00		Included
3	Establishment of Site facilities	SUM	1.00		Included
	<u>Facilities for Contractor</u>				
4	Offices and storage sheds.	SUM	1.00		Included
5	Workshops.	SUM	1.00		Included
6	Ablution and latrine facilities.	SUM	1.00		Included
7	Tools and equipment.	SUM	1.00		Included
8	Water supply	SUM	1.00		Included
9	Electric power supply	SUM	1.00		Included
10	Compressed air supply	SUM	1.00		Included
11	Dealing with water	SUM	1.00		Included
12	Supervision	SUM	1.00		Included
13	Company and head office overhead costs	SUM	1.00		Included
	Other time related obligations (Contractor to specify)	SUM	1.00		Included
	- Transprt & Travelling	SUM	1.00		Included
	- Subcontractors P&G	SUM	1.00		Included
	- Site Running Expenses	SUM	1.00		Included
14	Other charges	SUM	1.00		Included
15	Remove contractor's site establishment on completion	SUM	1.00		Included
	Section Subtotal				
	SECTION NO 1 - P&G				
	BILL NO 1.2 - FIXED COST ITEMS				
	PRELIMINARY AND GENERAL				
	FIXED COST ITEMS				
	OCCUPATIONAL HEALTH AND SAFETY				
1	Compliance with all health and safety regulations and requirements	SUM	1.00		
2	Overalls	SUM	1.00		Included
3	Hard hats	SUM	1.00		Included
4	Safety boots/shoes	SUM	1.00		Included
5	Gloves	SUM	1.00		Included
6	Gumboots steel toecap	SUM	1.00		Included

				BOQ	
JPC OFFICE SPACE ALTERATIONS				RAND VALUE - ZAR R	
<u>Item</u>	<u>Bill Description</u>	<u>Unit</u>	<u>Bill Quantity</u>	<u>Rate</u>	<u>Amount</u>
7	Safety glass	SUM	1.00		Included
8	Reflektor bibs	SUM	1.00		Included
9	Dust masks	SUM	1.00		Included
10	Fire exstinguisher 4.5Kg	SUM	1.00		Included
11	Safety office	SUM	1.00		Included
12	Safety representative	SUM	1.00		Included
13	Construction phase safety,health,environmental, waste management plan	SUM	1.00		Included
14	Ablutions maintenance, decreasing and toilet soap	SUM	1.00		Included
15	Safety harnessess	SUM	1.00		Included
16	Chin straps	SUM	1.00		Included
17	First aid replenishment of boxes	SUM	1.00		Included
18	First aid level 1	SUM	1.00		Included
19	Fire fighting	SUM	1.00		Included
20	Signage regulatory, warning and information	SUM	1.00		Included
21	Posters for awareness	SUM	1.00		Included
22	Cleaning of laydown and other storage areas	SUM	1.00		Included
Section Subtotal					
SUMMARY SECTION NO 1 - P&G BILL NO 1.1 - VALUE RELATED ITEMS BILL NO 1.2 - FIXED COST ITEMS					
TOTAL SECTION NO 1 - P&G					

				BOQ	
	JPC OFFICE SPACE ALTERATIONS			RAND VALUE - ZAR R	
<u>Item</u>	<u>Bill Description</u>	<u>Unit</u>	<u>Bill Quantity</u>	<u>Rate</u>	<u>Amount</u>

				BOQ	
JPC OFFICE SPACE ALTERATIONS				RAND VALUE - ZAR R	
Item	Bill Description	Unit	Bill Quantity	Rate	Amount
	SECTION NO 2 - ALTERATIONS BILL NO 1 - ALTERATIONS ALTERATION NOTES <p>The contractor shall carry out the whole of the The Works with as little mess and noise as possible and with a minimum of disturbance to adjoining premises and their tenants/occupants. Contractor shall provide proper protection and provide, erect and maintaining position proper temporary tarpaulins that may be necessary to protect existing fixtures, fittings and furniture during the progress of the works and furniture during the progress of the works and remove on completion or when directed, all to the satisfaction of the Project Manager/ Principal Agent.</p> <p>Special care shall be exercised during the progress of the work to ensure that electrical installation, water supply pipes, telephone and other services which maybe encountered are not interfered with and notice shall be given to the representative agent if any disconnections or alterations became necessary, any damaged to such shall be to the Contractors account.</p> <p>The Contractor shall be responsible for the removal from site of all materials, debris and rubbish resulting from to a dumping site to be located by the Contractor and the removal and haulage shall be deemed to be included in the rates unless otherwise specified.</p> TEMPORARY BARRIERS, SCREENS ETC Dust screen 3000mm high between concrete floor and ceiling formed of suitable timber framing with 250 micron polyethylene sheeting stapled on including corners, ends, etc.				
1		m	100.00		
	REMOVAL OF EXISTING WORK Taking down and removing roofs, floors, panelling, ceilings, partitions, etc. 2 Drywall partitioning 3000mm high including support profile. 3 Bottom track plugged fixed on the floor and top track fixed to suspended ceiling tees. 4 Acoustic tiles suspended ceiling including suspension grid, hangers, etc				
		m	89.60		
		m	198.40		
		m2	52.00		
	Taking out and removing doors, etc. including thresholds, sills, etc. and building up openings in walls including making good face partitioning on both side. 5 Aluminium single door and frame exceeding 2,5m ² and not exceeding 5,0m ² from one brick wall / partitioning wall. 6 Aluminium double door and frame exceeding 2,5m ² and not exceeding 5,0m ² from partitioning wall. 7 Glazed aluminium panel window not exceeding 2,5m ² from one brick wall / partitioning wall.				
		each	5.00		
		each	2.00		
		each	10.00		
	REMOVAL AND PREPARATORY OF EXISTING WORK Take up and remove floor covering, vinyl floor covering, carpeting, etc. 8 Carpet floor covering including preparing floors for new finishes, to be confirm by Project Manager.				
		m2	120.00		
	Hacking up/off and removing ceramic tile floor and wall finishers including removing mortar bed or backing and preparing concrete or brick surfaces for new screed, plaster or tile finishers 9 Tiles and Tile skirting to floors, to be confirm by the Project Manager.				
		m2	105.00		
	Refixing of existing doors, windows, etc. (removal and setting aside elsewhere) 10 Setting up aluminium window exceeding 2,0m ² and not exceeding 3,0m ² at 4 floor entrance and replacing any broken glass panes with 6.38mm patterned glass.				
		each	2.00		
11	Making good screed Floors in patches	m2	52.00		

JPC OFFICE SPACE ALTERATIONS				BOQ	
				RAND VALUE - ZAR R	
Item	Bill Description	Unit	Bill Quantity	Rate	Amount
12	Floors where partitions removed	m	100.00		
13	MAKING GOOD OF FINISHES ETC. Making good face brickwork to face of wall where partition will be installed	m2	55.00		
14	Ceilings where partition walls will be installed	m2	56.00		
15	SUNDRIES Cutting toothing and bonding new partitioning to existing	m2	102.00		
Section Subtotal					
SUMMARY SECTION NO 2 - ALTERATIONS					
BILL NO 1 - ALTERATIONS					
TOTAL SECTION NO 2 - ALTERATIONS					

JPC OFFICE SPACE ALTERATIONS				BOQ	
				RAND VALUE - ZAR R	
Item	Bill Description	Unit	Bill Quantity	Rate	Amount
SECTION NO 3 - CEILING,PARTITIONS AND ACCESS FLOORING					
BILL NO 1 - CEILING,PARTITIONS AND ACCESS FLOORING					
SUPPLEMENTARY PREAMBLES					
Tenderers are advised to study the "Model Preambles for Trades 1999" before pricing this schedule.					
Electrical light fittings, diffusers, panels, etc generally are "lay in" units of the same dimensions as the suspension grid described and allowance must be made accordingly for their support inclusive of any flexibility in setting out that may be required (ceiling panels have not been deducted and pricing is to take cognisance thereof)					
PARTITIONING					
BPB Gypsum GypRoc Standard - 40 db (½ hour fire rating) Ultrasteel Stud Drywall consisting of stud and track system with 51mm Drywall Ultrasteel studs positioned at 600mm centres fixed into 51mm wide top and bottom track clad on both sides with 12,5mm thick taper edged Rhinoboard fixed with 25mm Drywall screws at 220mm centres and all corners fixed with Drywall Corner beads and all joints to be taped and jointed as per manufacture's specifications					
Partition 3000mm high with top and bottom tracks plugged and glazing inlieu of boarding 1,1m high at 1,0 m above floor level framed all round with "Drywall" aluminium glazing sections and divided into panels with aluminium mullions at 1,2 m centres with each panel glazed with 6.38mm safety glass including neoprene glazing gaskets (glass elsewhere)					
1	Drywall partitioning 3000mm high including support profile.	m	350.00		
2	Bottom track plugged fixed on the floor and top track fixed to suspended ceiling tees.	m	724.00		
3	Vacuum cleaning of ceiling voids	m2	1.00		
ALUMINIUM END PROFILE					
4	Aluminium end profile	m	213.00		
EXTRA OVER					
5	Extra over partition 3000mm. High for corner	each	156.00		
6	Extra over partition 1800mm. High for corner	each	97.00		
7	Extra over aluminium frame into drywall partition for glass partition	m	201.00		
SUSPENDED CEILINGS					
Electrical light fittings, diffusers, panels, etc generally are "lay in" units of the same dimensions as the suspension grid described and allowance must be made accordingly for their support inclusive of any flexibility in setting out that may be required (ceiling panels have not been deducted and pricing is to take cognisance thereof)					
BPB Gypsum DonnCeil Gyrex White vinyl finished gypsum ceiling tiles size 1200 x 600mm x 12,5mm thick laid on and including SQ/T38 galvanised main tees, cross tees, hold-down clips, wedges, etc., all suspended with galvanised hangers at hanger centres not exceeding 1200mm					
8	Galvanised hanger, main tees, cross tees, hold down.ect.Section 1 as per the Structural Engineer instruction.	m2	56.00		
9	Install 600 x 600mm acoustic tile in suspended ceiling frame	m2	56.00		
10	Opening for sprinkler head, fire detector,etc	each	35.00		
11	Extra over ceiling for 600 x 600mm opening for ventilation/air conditioning diffuser	each	25.00		
Section Subtotal					
SUMMARY SECTION NO 3 - CEILING,PARTITIONS AND ACCESS FLOORING					
BILL NO 1 - CEILING,PARTITIONS AND ACCESS FLOORING					
TOTAL SECTION NO 3 - CEILING,PARTITIONS AND ACCESS FLOORING					

[illegible]

				BOQ	
JPC OFFICE SPACE ALTERATIONS				RAND VALUE - ZAR R	
Item	Bill Description	Unit	Bill Quantity	Rate	Amount
SECTION NO 5 - FLOOR COVERING, TILING AND WALL LININGS					
BILL NO 1 - FLOOR COVERING, TILING AND WALL LININGS					
SUPPLEMENTARY PREAMBLES					
Tenderers are advised to study the "Model Preambles for Trades 1999" before pricing this schedule.					
TILING					
Unless described as "fixed with adhesive to plaster (plaster elsewhere)" descriptions of tiling on brick or concrete walls, columns, etc shall be deemed to include 1:4 cement plaster backing and descriptions of tiling on concrete floors etc shall be deemed to include 1:3 plaster bedding					
HEAVY DUTY TILES					
1	Matt Porcelain tiles 600 x 600mm with PEI Rating of 5	m2	56.00		
2	Circular cutting of tiles	m	42.00		
HTC STAIN RESISTANCE					
3	Single Coat	m2	56.00		
FLOOR COVERINGS					
"Belgotex Berber Point" polypropylene needlepunch carpeting laid in accordance with SABS 0186-2000 fitting code of practice					
4	Carpet on horizontal surfaces	m2	240.00		
5	100mm Skirting	m	333.00		
CARPET LAID BONDING					
6	Single coat	m2	240.00		
Section Subtotal					
SUMMARY SECTION NO 5 - FLOOR COVERING, TILING AND WALL LININGS					
BILL NO 1 - FLOOR COVERING, TILING AND WALL LININGS					
TOTAL SECTION NO 5 - FLOOR COVERING, TILING AND WALL LININGS					

				BOQ	
JPC OFFICE SPACE ALTERATIONS				RAND VALUE - ZAR R	
Item	Bill Description	Unit	Bill Quantity	Rate	Amount
	SECTION NO 6 - PAINTING BILL NO 1 - PAINTING SUPPLEMENTARY PREAMBLES Tenderers are advised to study the "Model Preambles for Trades 1999" before pricing this schedule. Description of paintwork shall be deemed to include for all cutting. All painting shall be carried out in strict accordance with "Plascon" or equally approved specifications ON FLOATED PLASTER One coat alkaline resistant plaster primer, one coat universal alkyd based undercoat and one coats alkyd based eggshell enamel paint 1 On previously painted wall internal m2 85.00 ON WOOD Spot prime bare wood surfaces with wood primer and apply one universal alkyd based undercoat and two coats alkyd based eggshell enamel paint on previously painted surfaces in poor condition 2 On Skirting m2 126.00 ON PLASTER BOARD One coat resin based bonding liquid and two coats superior acrylic PVA emulsion paint on work in poor condition 3 On drywall partitions m2 1 853.00				
Section Subtotal					
SUMMARY SECTION NO 6 - PAINTING BILL NO 1 - PAINTING TOTAL SECTION NO 6 - PAINTING					

				BOQ	
	JPC OFFICE SPACE ALTERATIONS			RAND VALUE - ZAR R	
<u>Item</u>	<u>Bill Description</u>	<u>Unit</u>	<u>Bill Quantity</u>	<u>Rate</u>	<u>Amount</u>

				BOQ	
JPC OFFICE SPACE ALTERATIONS				RAND VALUE - ZAR R	
Item	Bill Description	Unit	Bill Quantity	Rate	Amount
	SECTION NO 7 - METALWORK BILL NO 1 - METALWORK SUPPLEMENTARY PREAMBLES Tenderers are advised to study the "Model Preambles for Trades 1999" before pricing this schedule. Rate shall include nuts and washers, expansion anchors and bolts an chemical anchors and bolts shall be deemed to include nuts, washers and mortises in brickwork or concrete ALUMINIUM SHOPFRONTS COMPLETE WITH GLAZING, HANDLES AND ALL ACCESSORIES ALUMINIUM DOORS SABS APPROVED 1 1300 x 2400 Aluminium door (Safety glass) - Four Leaf, to be confirmed onsite with the PM. 2 1800 x 2400 Aluminium Double Door (Safety Glass) - Double leaf. To be confirmed onsite with the PM. ALUMINIUM VIEW PANELS 3 2400 x 1200 Aluminium panel 4 1500 x 900 Aluminium panel 5 1800 x 1200 Aluminium panel				
	Section Subtotal				
	SUMMARY SECTION NO 7 - METALWORK BILL NO 1 - METALWORK TOTAL SECTION NO 7 - METALWORK				

JPC OFFICE SPACE ALTERATIONS				BOQ	
				RAND VALUE - ZAR R	
<u>Item</u>	<u>Bill Description</u>	<u>Unit</u>	<u>Bill Quantity</u>	<u>Rate</u>	<u>Amount</u>
SECTION NO 8 - IRONMONGERY AND ACCESSORIES					
BILL NO 1 - IRONMONGERY AND ACCESSORIES					
SUPPLEMENTARY PREAMBLES					
Tenderers are advised to study the "Model Preambles for Trades 1999" before pricing this schedule.					
HANDLES, ETC.					
1	Stainless Steel Lever Handle and Three lever lockset (2 Keys) with striking plate fixed to metal Ref. CZ682-24-52CH / SC.	No	20.00		
2	Stainless Steel Round Section Pull Handles	No	20.00		
3	Stainless Steel Floor Mounted Door Stop	No	20.00		
LETTERS, NAMEPLATES,ETC					
4	Nameplate	No	27.00		
Section Subtotal					
SUMMARY SECTION NO 8 - IRONMONGERY AND ACCESSORIES					
BILL NO 1 - IRONMONGERY AND ACCESSORIES					
TOTAL SECTION NO 8 - IRONMONGERY AND ACCESSORIES					

				BOQ	
JPC OFFICE SPACE ALTERATIONS				RAND VALUE - ZAR R	
Item	Bill Description	Unit	Bill Quantity	Rate	Amount
	SECTION NO 10 - PROVISIONAL SUMS BILL NO 1 - PROVISIONAL SUMS SUPPLEMENTARY PREAMBLES Tenderers are advised to study the "Model Preambles for Trades 1999" before pricing this schedule. PROVISIONAL SUMS, ETC. SUPPLEMENTARY PREAMBLES A Provisional Sum is an amount of allowance money at the present time but likely to change for the work to be performed. The Provisional Sum may be included in the Contract as a specific contingency for the execution of work or the supply of materials or services which may be used in whole or in part or not at all based on the contract terms and conditions. The Provisional Sum may be changed when the additional information is available or work definition is more clearly defined. 3 QUOTATIONS FROM LEGITIMATE SERVICE PROVIDERS. QUOTATIONS TO HAVE A COST BREAKDOWN Works listed under the heading "SPECIALIST SUB-CONTRACTORS" are works that will commence during the execution of various contracts and the contractor shall allow free access to the site for these specialist contractors. The contractor shall prepare a programme in conjunction with these sub-contractors in order to complete the works successfully. Payment to the specialist sub-contractor will be made via the contractor. The estimated value of these works will vary between the different contracts. However, the tenderer is to list his/her profit and attendance percentage in the rate column, if required FINANCIAL CONTROL The project leader shall be responsible for the financial control of the project in all its stages and shall ensure that its executed within the authorised financial provision. NOTES All necessary supporting documents shall be submitted to the Project Manager / Quantity Surveyor / Principal Agent. Service Provider must get approval for Project Mng / QSurveyor / PAgent before starting any Provisional Works. ELECTRICAL RETICULATION WORKS For the supply, delivery to site of the Electrical reticulation, allow the amount of R 485,000.00 for the main distribution electrical board upgrade, supply, installation and termination of wire and cables, incasement using unistruct and pvc, supply and installation of switches, plugs and isolaters, recessed 600 x 600 parabolic lights difussers, perimeter floodlight with steel poles, human emotion sensors, 165mm x 55mm MS2 double power skirting for switches socket, outlet cover, data technology elements, including cover and 20A DPI CG and end cap and joiner clip including all necessary accessories and fittings. Schneider ceiling power pole for data access and elctrical power with red plug sockets plug and including all necessary fittings, Electrical engineer to confirm all work to be carried onsite. Allow for attendance (insert percent only in rate column) Allow for profit (insert percent only in rate column)				
1		Item	1.00	485 000.00	485 000.00
		%	10%		
		%	10%		
2	VENTILATION / EXTRACTORS/ COOLING UNITS Airconditioning / Ventilation / Cooling Units Ventilation / Cooling Units allow the amount of R 165,000.00 for the Samsung or as before described before, central unit airconditioning, split units, evaporator coil, condenser coil, compressor, temperature sensing, ceiling diffuser, flexible ducts, commissioning, etc.. Mechanical engineer to confirm ceiling diffuser location and capacity needed onsite. issue of certificate of compliance. Allow for attendance (insert percent only in rate column) Allow for profit (insert percent only in rate column)	Item	1.00	165 000.00	165 000.00
		%		165 000.00	
		%		165 000.00	
3	CLEANERS STEEL 2 TIER LOCKER For Steel Filer Shelves with Rack (2200hx1100Wx5500mmL) allow the amount of R 35,000.00 for the manufacture, supply, installation by manufacturer. Allow for attendance (insert percent only in rate column) Allow for profit (insert percent only in rate column)	Item	1.00	35 000.00	35 000.00
		%		35 000.00	
		%		35 000.00	

				BOQ	
JPC OFFICE SPACE ALTERATIONS				RAND VALUE - ZAR R	
Item	Bill Description	Unit	Bill Quantity	Rate	Amount
4	FIRE SPRINKLER SYSTEM AND FIRE HOSE REEL Allow the amount of R 47,985.00 for the sprinklers pipes extended including straight coupling, bends all necessary accessories, sprinklers heads repositioning, supply and installation new sprinkler heads, test and commissioning, issue fire certificate of compliance, fire hose reels supply and installation, fire extinguisher, etc.	Item	1.00	47 000.00	47 000.00
	Allow for attendance (insert percent only in rate column)	%		47 000.00	
	Allow for profit (insert percent only in rate column)	%		47 000.00	
5	SCAFFOLDING AND STRUCTURAL SUPPORT Allow the sum of R 55,277.91 for temporary aluminium scaffolding on the inside of the building for work platform purposes.	Item	1.00	55 277.91	55 277.91
	Allow for attendance (insert percent only in rate column)	%		55 277.91	
	Allow for profit (insert percent only in rate column)	%		55 277.91	
6	ART WORK, SIGNAGE, WALLPAPER AND SANDBLASTING Allow the sum of R150,000.00 for the design, print and installation of sandblasting art work and/or signage and graphite DIGI 7109 wallpaper covering feature as per the Client, work to be done by an approved sub contractor	Item	1.00	150 000.00	150 000.00
	Allow for attendance (insert percent only in rate column)	%		150 000.00	
	Allow for profit (insert percent only in rate column)	%		150 000.00	
7	CLEANING OFFICE ENVIRONMENT Allow the sum of R66,000.00 for office cleaning daily include banish dust, common areas, hygienic workspace, ensure office environment is clean.	Item	1.00	66 000.00	66 000.00
	Allow for attendance (insert percent only in rate column)	%		66 000.00	
	Allow for profit (insert percent only in rate column)	%		66 000.00	
Section Subtotal					
SECTION NO 10 - PROVISIONAL SUMS					
BILL NO 1 - PROVISIONAL SUMS					
TOTAL SECTION NO 17 - PROVISIONAL SUMS					

				BOQ	
	JPC OFFICE SPACE ALTERATIONS			RAND VALUE - ZAR R	
<u>Item</u>	<u>Bill Description</u>	<u>Unit</u>	<u>Bill Quantity</u>	<u>Rate</u>	<u>Amount</u>